

**West Hill Estates Homeowners Association
Regular Meeting Minutes
October 14, 2021**

I. CALL TO ORDER (Establish Quorum)

President Scott Gilbert called to order the regular meeting of the WHEHOA at 7:41 pm on October 14, 2021 via the internet.

Board Members Present: Scott Gilbert; Greg Malkasian; Lorna O'Guinn; Tom Gwynn; and Steve Gordon

Board Members Absent: none

Homeowners present: Doug Austin and Chuck Strauss. Chuck Strauss agreed to record minutes for the meeting as there was no secretary at the meeting.

II. ANNOUNCEMENTS

Meeting Rules:

- No audio or video recording allowed except by the Secretary to aid in the preparation of minutes.
- Members may address issuers only if acknowledged by the President.
- **Everyone, please silence your cell phones.**

III. ELECTION OF OFFICERS

- a. President: Greg Malkasian
- b. Vice President: Scott Gilbert
- c. Secretary: Steve Gordon
- d. Treasurer: Lorna O'Guinn

IV. REPORTS

There were no reports made at this time.

V. OLD BUSINESS

- a. Lorna O'Guinn reported that there was a problem with the Annual Assessments for six homeowners who did not receive their notice in a timely manner. Lorna suggested that the Board wave their late fees. The motion was made by Scott Gilbert and seconded by Greg Malkasian. The motion carried.
- b. Tom Gwynn reported that the motor home whose fence that extended past their house was taken care of.

VI. NEW BUSINESS

none

VII. FUTURE MEETINGS

Next regular homeowners meeting: November 18th at 7 pm

VIII. FINAL COMMENTS AND ADJOURNMENT

The meeting was adjourned at 8:17 pm.

Minutes submitted by: Chuck Strauss