

**West Hill Estates Homeowners Association
Regular Meeting Minutes (Work Session)
October 30, 2019**

I. CALL TO ORDER (Establish Quorum)

President Scott Gilbert called to order the regular meeting of the WHEHOA Board at 7:07pm on October 30, 2019 at a neighbor's home.

Board Members Present: President Scott Gilbert; Vice President Tom Gwynn; Treasurer Lorna O'Guinn; Secretary Doug Austin (via conference call); Sami Wright; Gudrun Hoobler; Steve Masten

Board Members Absent: None.

Homeowners present: Lorre Euen, Leslie Pitchford.

II. ANNOUNCEMENTS

Meeting Rules: No audio or video recording allowed by attendees. The Secretary may record the meeting to aid in the preparation of minutes. Members may observe the meeting but may not participate in the Board's deliberations or votes. Members may address issues only if acknowledged by the President or during the Open Forum portion of the meeting. Time allotted for each person may be limited based on the number of members wishing to comment. All meetings will be conducted in accordance with Roberts Rules of Order. Please silence your cell phones.

III. OLD BUSINESS

- a. Draft Policy Resolution #3-19 Maintenance and Appearance Standards was reviewed and discussed. Doug will update with the suggested changes and send to the Board for review in preparation for the regular November meeting.
- b. Draft Policy Resolution #4-19 Long-Standing Violation Enforcement was reviewed and discussed. This resolution also includes repeal of Policy Resolution #2-18 Interpretation of CC&R Pertaining to Long-Standing Violations Enforcement which it replaces. Two minor clerical corrections were noted. Scott moved we approve this resolution with the corrections. Lorna seconded. The resolution was approved.
- c. Draft Policy Resolution #5-19 Architectural Standards and Guidelines was reviewed and discussed. Doug will update with the suggested changes and send to the Board for review in preparation for the regular November meeting.

IV. NEXT MEETING: The next regular meeting is scheduled for Thursday, November 14, 2019 at 7:00pm.

V. FINAL COMMENTS AND ADJOURNMENT

The meeting was adjourned at 9:05 pm.

Minutes submitted by: Doug Austin, Secretary

Attachments: None.