

**West Hill Estates Homeowners Association**  
**Work Session Minutes**  
**August 29, 2019**

**I. CALL TO ORDER (Establish Quorum)**

President Scott Gilbert called to order the regular meeting of the WHEHOA Board at 7:03 pm on August 29, 2019 at Tom Gwynn's home.

Board Members Present: President Scott Gilbert; Vice President Tom Gwynn; Treasurer Lorna O'Guinn; Secretary Doug Austin; Sami Wright; Gudrun Hoobler; Steve Masten.

Board Members Absent: None

Homeowners present: Homeowner sign-in sheet not distributed.

**II. ANNOUNCEMENTS**

**Meeting Rules:** No audio or video recording allowed by attendees. The Secretary may record the meeting to aid in the preparation of minutes. Members may observe the meeting but may not participate in the Board's deliberations or votes. Members may address issues only if acknowledged by the President or during the Open Forum portion of the meeting. Time allotted for each person may be limited based on the number of members wishing to comment. All meetings will be conducted in accordance with Roberts Rules of Order. Please silence your cell phones.

**III. MEETING**

- a. The primary purpose of this meeting is to vote on Policy Resolutions #1-19 Flagpole Rules and Regulations and #2-19 Rules Enforcement Policy and Procedures which have been reviewed and discussed previously. Cover pages have been added to both, but there are no changes to the flagpole proposal other than what we discussed at the last meeting. Several changes to the rules enforcement proposal were suggested by our attorney and were reviewed.
- b. Lorna moved and Steve seconded we approve Policy Resolution #2-19 Rules Enforcement Policy and Procedures. There was no discussion and the motion was passed unanimously.
- c. Lorna moved and Steve seconded we approve Policy Resolutions #1-19 Flagpole Rules and Regulations. There was no discussion and the motion was passed unanimously.

**IV. OLD BUSINESS**

Tom reported that he checked on painting the light poles. The poles themselves are under City jurisdiction and they do not allow anyone to paint them.

**V. FINAL COMMENTS AND ADJOURNMENT**

The meeting was adjourned at 7:18 pm.

**Minutes submitted by:** Doug Austin, Secretary

**Attachments:** None