

West Hill Estates Homeowners Association
Regular Meeting Minutes
Mar. 21, 2019

I. CALL TO ORDER (Establish Quorum)

President Scott Gilbert called to order the regular meeting of the WHEHOA at 7:05 pm on March 21st, 2019 at Salem Electric.

Board Members Present: President Scott Gilbert; Vice President Lorre Euen; Secretary Chuck Strauss; Gudrun Hoobler; and Doug Austin. Board Members Absent: Treasurer Lorna O'Guinn and Sami Wright

**Homeowners present: Leslie Pitchford (sign-in sheet attached).

II. ANNOUNCEMENTS

Meeting Rules; No audio or video recording allowed by attendees. The Secretary, however, may record the meeting to aid in the preparation of minutes. Members may observe the meeting but may not participate in the Board's deliberations or votes. Members may address issues only if acknowledged by the President or during the Open Forum portion of the meeting.* Time allotted for each person may be limited based on the number of members wishing to comment. All meetings will be conducted in accordance with Roberts Rules of Order. Please silence your cell phones.

III. MINUTES

- a. Minutes from the regular HOA meeting on February 21, 2019 will be approved at the next regular meeting.

IV. OPEN FORUM

Homeowners were given an opportunity to ask questions. No homeowner wished to speak at this time.

V. REPORTS

- a. **President:** President Scott Gilbert spoke about the Town Hall meeting on March 7th, 2019. Questions are being processed and will be posted on the website.
- b. **Vice President:** Lorre Euen had nothing new to report.
- c. **Secretary:** Chuck Strauss had nothing new to report.
- d. **Treasurer:** Lorna O'Guinn was absent and there was no report.
- e. **Architectural Review Committee:** Lorre Euen reported that there were six new applications with five approved and the other was in process.
- f. **CC&R Committee Chair:** Doug Austin gave his report. He said the drive around will happen next month.
- g. **Common Area Committee Chair:** Gudrun Hoobler gave her report. She said Judson's inspected the lighting in the common area and said the wiring was fine. They said we need new control boxes and will give a bid. The lights on the common area wall need to be moved back. Gudrun proposed that we not water the common area to save on water. This will be looked at during the next meeting.
- h. **Welcome Committee Chair:** Sami Wright was absent and there was no report.

VI. OLD BUSINESS

There was no old business to discuss at this time.

VII. NEW BUSINESS

There was no new business to discuss at this time.

VIII. EXECUTIVE SESSION

The Board went into executive session at 7:29 pm

The Board came out of executive session at 9:20 pm

IX. FINAL COMMENTS AND ADJOURNMENT

The meeting was adjourned at 9:20 pm.

Minutes submitted by: Chuck Strauss, secretary

Attachments: February agenda, January regular meeting minutes, January 24 Work Session Minutes, homeowner sign-in sheet.