

**West Hill Estates Homeowners Association  
Special Meeting Minutes  
Mar. 28, 2019**

**I. CALL TO ORDER (Establish Quorum)**

President Scott Gilbert called to order the regular meeting of the WHEHOA at 7:06 pm on March 28<sup>th</sup>, 2019 at Prestige Senior Living Center on Orchard Heights.

Board Members Present: President Scott Gilbert; Vice President Lorre Euen; Treasurer Lorna O'Guinn; Secretary Chuck Strauss (present via phone); Gudrun Hoobler; Sami Wright and Doug Austin.

\*\*Homeowners present: Leslie Pitchford and Doug Montgomery.

**II. ANNOUNCEMENTS**

**Meeting Rules;** No audio or video recording allowed by attendees. The Secretary, however, may record the meeting to aid in the preparation of minutes. Members may observe the meeting but may not participate in the Board's deliberations or votes. Members may address issues only if acknowledged by the President or during the Open Forum portion of the meeting.\* Time allotted for each person may be limited based on the number of members wishing to comment. All meetings will be conducted in accordance with Roberts Rules of Order. Please silence your cell phones.

**III. OPEN FORUM**

There was no open forum portion for this meeting

**IV. NEW BUSINESS**

- a. President Scott Gilbert said the purpose of the meeting was for the Board to vote on the amended and restated declaration and the amended are restated bylaws. The ballots will go out on April 14<sup>th</sup> and the voting deadline will be June 13<sup>th</sup>.
- b. President Gilbert made the motion to adopt the resolutions and Lorna O'Guinn seconded it. The motion passed unanimously.
- c. Gudrun Hoobler made a motion that the Board could go out to homeowners and answer questions concerning the resolutions, but not to propose a vote one way or another. There was no second to this motion so the motion failed. President Gilbert said the Board should be careful with our approach to homeowners when canvassing the neighborhood.
- d. Lorre Euen made a motion that any Board members who would like to go through then neighborhood to encourage the homeowners to vote and let the rest of the Board know we are doing this. We will be positive to the homeowners when doing this. Lorna O'Guinn seconded it. Doug Austin added to the motion that we go with another Board member (limit to 2 – 3 Board members). All Board members voted yes except Gudrun Hoobler who voted no.

**V. FINAL COMMENTS AND ADJOURNMENT**

The meeting was adjourned at 7:32 pm.

**Minutes submitted by:** Chuck Strauss, secretary

**Attachments:** None